



**REPUBLIC OF SERBIA**  
**REPUBLIC GEODETIC AUTHORITY**  
**Project: Real Estate Management Project**

**Invitation for Bids (IFB)**

**Procurement of  
Employee Working Hours Monitoring System**

**Date:** July 6, 2020  
**IFB No:** SRB-REMP-8486YF-NCB-TS-20-151  
**IFB Title:** Employee Working Hours Monitoring System  
**World Bank Credit No:** 8486YF  
**World Bank Credit Name:** Real Estate Management Project  
**Country:** Republic of Serbia

1. This invitation for bids follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on **April 16, 2015**.
2. **The Republic of Serbia - Republic Geodetic Authority (RGZ)** has received a loan from the **International Bank for Reconstruction and Development** toward the cost of the **Real Estate Management Project**, and it intends to apply part of the proceeds of this loan to payments under the agreement(s) resulting from this IFB: **Procurement of Employee Working Hours Monitoring System, IFB No.: SRB-REMP-8486YF-NCB-TS-20-151**
3. **The Project Implementation Unit (PIU) of Republic Geodetic Authority** serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for **Employee Working Hours Monitoring System**.

This procurement will provide software tool for:

- record, process and analyze activities on tasks and business processes at the level of each employee, at the organizational unit or team level in order to gain insight into the real use of time and resources;
- filter and process the obtained results in real time through specified parameters for optimal planning and allocation of tasks;
- provide insight into the contribution of each member or team for measures to boost effective working hours;

- positive practices and proven effective solutions teams share and contribute through the transfer of experience to the overall achievement of the planned results;
- points to unnecessarily or oversized resources and resources to save money.

Delivery, installation and testing of the software tool are included in the scope of the work as well as support capabilities in warranty period.

4. Bidding will be conducted through the national competitive bidding procedures specified in the World Bank's Guidelines: Procurement of Goods, Works, and Non-Consulting Services under IBRD Loans and IDA Credits & Grants, by World Bank Borrowers, issued in January 2011, revised in July 2014, and is open to all Bidders eligible as defined in these Guidelines, that meet the following minimum qualification criteria:
  - (i) The bidder must have confirmed reference of at least one project/solution with where the subject was implement of Employee Working Hours Monitoring System for government institution or institution in public sector with min 2000 employee.
  - (ii) The bidder must have at least two (2) employed IT engineers with university degree in IT, electrotechnics, computer science or similar. These persons must be included to realize this project.
  - (iii) Manufacturer's Authorizations for Employee Working Hours Monitoring System - except for those technologies which the Bidder itself manufactures.
5. Interested eligible Bidders may obtain further information from the **Project Implementation Unit** of Republic Geodetic Authority and inspect the bidding documents at the address given below from 09:00 to 15:00 hours.
6. A complete set of bidding documents, available in English only, may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a nonrefundable fee of **EUR 100.00** or equivalent in Serbian Dinars based on the selling exchange rate published by the National Bank of Serbia on the date of payment.

Domestic Bidders shall make payment to the Government Treasury Account no.: 840-1620-21 with reference number 40600-04410-423432, stating: RGZ/PIU Tender NCB-TS-20-151.

Foreign bidders shall pay a nonrefundable fee of **EUR 100.00** according to following payment instructions:

FIELD 32A:	VALUE DATE-CURRENCY-AMOUNT
FIELD 50K:	ORDERING CUSTOMER
FIELD 56A:	DEUTDEFFXXX
(INTERMEDIARY)	DEUTSCHE BANK AG, F/M TAUNUSANLAGE 12 GERMANY
FIELD 57A:	/DE20500700100935930800/
(ACC.WITH BANK)	NBSRRSBGXXX NATIONAL BANK OF SERBIA BEOGRAD, NEMANJINA 17 SERBIA
FIELD 59:	/RS35908500100000036083/
(BENEFICIARY)	REPUBLIC GEODETIC AUTHORITY BELGRADE, SERBIA
FIELD 70:	DETAILS OF PAYMENT

There will be no pre-bid meeting for potential bidders.

7. Bids must be delivered to the address below at or before **August 6, 2020, 12:00 Noon, local time**. All bids must be secured by a bid security of **EUR 5,000.00** or an equivalent amount in a freely convertible currency. Late bids will be rejected. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below at 12:30 local time on **August 6, 2020**, in the PIU premises at the mezzanine.
8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded World Bank-financed contracts.

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**Project Implementation Unit**  
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